

**SPECIAL MEETING OF THE CHAIRPERSON AND BOARD OF TRUSTEES OF
FAIRMONT NEBRASKA**

MAY 14, 2021

The Special Meeting of the Fairmont Village Board of Trustees was convened in open and public session on Friday, May 14th, 2021 at 6:15 p.m. at the Fairmont Village Hall, 635 6th Ave., Fairmont NE. Notice of the meeting was given in advance according to proper notification by posting of meeting notice at Heartland Bank-Fairmont Branch, U.S. Post Office and Fairmont Village Hall. Trustee Seggerman called the meeting to order and noted a copy of the Open Meetings Act is posted and available for public inspection. Clerk/Treas. Courtney Salmon recorded the minutes. Board members present upon roll call were: Jack Slocum, Tricia Galusha-Chapman and David R. Seggerman. Visitors to the meeting were Mike Scheil and Sherry Rose.

Special Meeting was called with the intention of reviewing the details surrounding the hiring practices for the vacant Maintenance Tech position and review Village Hall staffing needs.

Maintenance Tech Wages

Board discussed setting the offerable wage range of \$16/hr-\$18/hr depending on experience. Board also suggested that the hiring committee may be approved to request a higher wage cap if certifications and skill set offer abilities beyond current job expectations. Slocum moved and Seggerman seconded to set the Maintenance Tech wage range at \$16/hr-\$18/hr depending upon candidate's skills. Voting aye: Seggerman, Galusha-Chapman, and Slocum. Absent: Moses and Grant. Motion approved.

Maintenance Tech Interview Dates and Practices Discussion

Board discussed possible dates to begin offering applicable candidates for interviews. Board discussed having two board members and Maintenance/Utility Superintendent to serve on the interview committee for the position.

Village Hall Part-Time Staffing

Board discussed the needs of additional staffing in the Village Hall office to allow time for Clerk Courtney Salmon to attend trainings and meetings while keeping the office more available open to the public. Board and staff determined that the best solution for the time being would be to hire a part-time seasonal employee. Galusha-Chapman moved and Slocum seconded the authorization of Clerk/Treas. Courtney Salmon to hire a part-time seasonal employee for the Village of Fairmont Village Hall Office offering \$15.00/hr for 10-15 hours a week or as needed. Voting aye: Seggerman, Galusha-Chapman, Slocum. Absent: Moses, Grant. Motion Approved. Seasonal employee status to be reviewed in the fall.

ADJOURNMENT

Slocum moved and Galusha-Chapman seconded to adjourn the meeting at 6:52 p.m. Voting aye: Seggerman, Galusha-Chapman, and Slocum. Absent: Moses and Grant. Motion approved.

DON MOSES
CHAIRPERSON

COURTNEY SALMON
CLERK/TREAS.